

Malow College Visit Days

Dear Malow 9th Grade Parent,

We are excited to offer our Malow College Visit Days field trip, which will give each of our 9th grade students the chance to visit a college campus. Visiting a college campus early during the high-school career can help students set goals for their future and has been shown to increase motivation and achievement during high school. All campus visits will include a campus tour, an admissions presentation, and an opportunity to eat lunch on campus. **The cost of \$15 per student includes lunch.** Our goal is to have 100% of our 9th grade students participate in a visit to begin learning about the types of high school courses, grade point average, and test scores colleges require.

Busses will transport our 9th graders to one of the colleges below:

**Saginaw Valley State University
University of Detroit Mercy**

**Western Michigan University
Michigan State University**

**Macomb Community College
Grand Valley State University**

Sign Up Procedure:

The SignUpGenius for College Visits will open at 8:00 pm Friday, February 7th. The sign-up is on a first-come, first-serve basis and will stay open until all spots are filled. Internet access is necessary, however, you do NOT need to have a SignUpGenius account to register. Payment can be paid online using a credit/debit card at the time of sign-up (\$1.25 fee charged by the site) or a check made out to *Malow Junior High* may be turned in to the school. Students must return a completed permission slip (attached) and payment by **Friday, February 14th to the Main Office.** Failure to do so may forfeit their spot. If paying by credit/debit card online, please type your **STUDENT'S NAME** in the "My Comment" section at checkout, print the receipt (sent to your email), and attach it to the back of your student's permission slip. The link for the college SignUpGenius:

<https://www.signupgenius.com/go/30E0A45ADAB2CA2F85-2020>

STUDENTS MAY SIGN UP FOR THEMSELVES ONLY. STUDENTS SIGNING UP FOR MORE THAN ONE SPOT, OR SIGNING THEIR FRIENDS UP FOR A SPOT, WILL FORFEIT THOSE SPOTS.

Chaperones:

In addition to our staff chaperones, we will need several parent chaperones per college to make each trip possible.

Parents interested in chaperoning must also sign up on SignUpGenius under the parent chaperone spots.

Chaperones are required to complete a Volunteer Criminal History application, which is on the back of the attached permission slip. The cost for chaperones is also \$15.00 and includes lunch. If you sign up to chaperone, please attach a check for \$15.00 made payable to *Malow Junior High School* to your student's permission slip. If paying online with a credit/debit card, please type **YOUR NAME** in the "My Comment" section at checkout, print the receipt (sent to your email), and attach it to the back of your student's permission slip.

Trip Day:

We will be taking a walking tour of campus, so comfortable walking shoes are recommended. Students are asked to come prepared for the weather (jackets, hats, gloves, umbrellas, etc.) and to dress in a way that will represent Malow well. All school rules still apply. Students may want to pack some snacks since they may be eating lunch later than usual.

Questions?

Please contact Michelle Witt
Malow Junior High Counselor
Michelle.witt@uticak12.org
(586) 797-3500

**UTICA COMMUNITY SCHOOLS
OFF-SITE LEARNING EXPERIENCE AUTHORIZATION FORM**

I agree to allow my son/daughter (_____) to participate in a school-sponsored and supervised off-site **College Visit learning experience with Malow Junior High School**. I give my permission for my child to visit the campus they signed up for online using SignUpGenius. I understand that I may need to transport my child to Malow before the normal start of the school day, and/or pick up my child from Malow after the normal school day has ended, depending on the visit he/she selected (please see departure and return times below). Finally, I agree to pay the \$15.00 cost (includes lunch). **(*NOTE: Turning in this slip does not sign your child up for a visit. He/she must sign up online first before turning in this permission slip and payment.)***

PLEASE CHOOSE ONE:

_____ I attached a check for my student for \$15 payable to *Malow Junior High School*. (check # _____)

_____ I paid online for my student through Sign-Up-Genius during registration for the trip and have attached the receipt.

Date	College Name	Departure Time <small>(students <u>must</u> report to Malow by this time)</small>	Return Time <small>(return times are approximate)</small>	Cost
Monday 3/9	Western Michigan University	7:15am <small>(will need ride to school)</small>	5:30pm <small>(will need a ride home)</small>	\$15.00
Monday 3/9	Macomb Community College	9:10am	1:30pm	\$15.00
Wednesday 3/11	Saginaw Valley State University	7:15am <small>(will need ride to school)</small>	4:00pm <small>(will need a ride home)</small>	\$15.00
Wednesday 3/11	University of Detroit Mercy	9:10am	1:30pm	\$15.00
Thursday 3/12	Michigan State University	7:15am <small>(will need a ride to school)</small>	3:30pm <small>(will need a ride home)</small>	\$15.00
Thursday 3/12	Grand Valley State University	7:15am <small>(will need a ride to school)</small>	5:30pm <small>(will need ride home)</small>	\$15.00

In case of emergency, I can be reached at the following phone number: _____.

PARENT NAME (printed): _____

PARENT SIGNATURE: _____

DATE: _____

Our family needs financial assistance with the \$15 field trip fee.

THIS SECTION IS FOR PARENTS INTERESTED IN CHAPERONING: Parent chaperones make our Malow College Visit Days possible. Trips may be cancelled if we do not have enough parent volunteers (8-10 per college). We appreciate your time!

If you would like to chaperone, please sign up by going to: starting Friday, February 7th, at 8:00pm. You will receive an email from Mrs. Witt the first week of March with visit details.

I prefer to: Ride on the bus Drive on my own or with another parent Doesn't matter--I will do either


NOTE: Parents who signed up online to chaperone must complete the Volunteer Criminal History Check application on the reverse side.

PLEASE CHOOSE ONE:

_____ I attached a check for myself for \$15 payable to *Malow Junior High School*. (check # _____)

_____ I paid online for myself through Sign-Up-Genius at the time of registration for the trip and have attached the receipt.

NOTE: THIS FORM NEEDED FROM PARENT CHAPERONES ONLY.

	<p>PLEASE RETURN COMPLETED FORM TO YOUR CHILD'S SCHOOL</p>
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As a prospective volunteer of the Utica Community Schools, I understand that it is the school district's policy to secure Conviction Criminal History information as part of their screening process using the information provided below:

School Year _____

PLEASE PRINT CLEARLY
(All requested information must be completed)

NAME: _____
LAST (as shown on your license) FIRST(as shown on your license) Middle Initial

Maiden Name/Names Previously Used: _____

Daytime Phone: _____ Other Phone: _____

Birthdate: _____ Race: _____ Sex: _____

MICHIGAN Driver's License No: _____ (State ID not accepted)

School Name: _____

Student(s) Name: _____ Student(s) Grade: _____

Volunteer For: _____

(List teacher, activity, specific fieldtrip and date attending)
Please submit 2 weeks prior to activity

Please be advised that if you have been convicted of a FELONY, volunteer activity will be prohibited.

Have you ever been convicted of a felony? _____ Yes _____ No

Are there any felony charges currently pending against you? _____ Yes _____ No

If yes, please explain the nature of conviction and date of conviction:

I understand that the above information is required by the Central Record Division of the Michigan State Police in Lansing, Michigan. I authorize Utica Community Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search.

Signature: _____ Date: _____